

**IOSCO-ARENAC DISTRICT LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

Place: Mary Johnston Memorial Library

Date: August 11, 2022

Present: Dan Stock, Phyllis Klender, Rick Rockwell, Jerry Brown, Sue Kingsbury, Linda Eyer, Thelma Van Brenk, Jenn Donner, and Cindy Waterstrat Absent: Carolyn Wright

**ITEM 1. CALL TO ORDER**

Chairperson Rockwell called the meeting to order at 4:30 p.m.

**ITEM 2. APPROVAL OF THE AGENDA**

**Klender moved and Van Brenk seconded approval of the agenda. Motion carried.**

**ITEM 3. PUBLIC PARTICIPATION AND REPORTS FROM FRIENDS OF THE LIBRARY**

Eyer reported that the Friends of the Mary Johnston Memorial Library are still working on the craft stash buster sale that is set for September 17, 2022 at the Veterans Club of Arenac County in Standish. She explained that crafters can rent a table for \$20 and sell their extra craft supplies. Klender stated only 19 people attended the Death & Lighthouses program. Kingsbury stated the Tawas City Friends of the Library are having another book sale on Saturday, August 13, 2022 from 9am – 12pm. The Tawas City Friends is also talking about buying their own tables that they would store in the back room of the library. Kingsbury stated they are due to elect new officers in November.

**ITEM 4. BOARD COMMENTS**

Klender stated that the Ye Olde Courthouse has a new fire escape and sign. Kingsbury asked for clarification on the library policy for children's library cards. It was verified with Elizabeth Hartman that as long as the parent signs the registration card, the staff does not filter what is being borrowed.

**ITEM 5. APPROVAL OF THE MINUTES OF THE July 14, 2022 REGULAR MEETING**

**Kingsbury moved and Stock seconded approval of the minutes of the July 14, 2022 Regular Meeting. Motion carried.**

**ITEM 6. TREASURER'S REPORT**

**Brown moved and Eyer seconded approval of the July 14, 2022 Treasurer's Report. A roll call vote was taken as follows: Brown; aye, Wright, absent, Eyer, aye; Rockwell, aye; Stock, aye; Kingsbury, aye; Van Brenk, aye, Klender, aye. Motion carried.**

**ITEM 7. RATIFICATION OF BILLS**

Stock had a question on invoices paid to other libraries for lost/damaged books. Director Donner explained the process.

**Brown moved and Klender seconded ratification of voucher #22-21 dated July 21, 2022 in the amount of \$36,282.87, voucher #22-22 dated August 4, 2022 in the amount of \$20,796.60, and voucher #22-23 dated August 11, 2022 in the amount of \$5,622.36. A roll call vote was taken as follows: Brown, aye; Wright, absent, Eyer, aye; Rockwell, aye; Stock, aye; Kingsbury, aye; Van Brenk, aye, Klender, aye. Motion carried.**

ITEM 8. DIRECTOR'S REPORT

Director Donner stated the Library of Michigan is offering a Library Financial Management Certification Program, at no cost, which includes six online courses. The course starts in October 2022 and goes through September 2023. Board approval is needed to apply for the course.

**Brown moved and Klender seconded approval of Director Donner applying for the Library Financial Management Cohort program.**

8C. CHILDREN and TEENS SERVICES REPORT

Stock had a question on Lynne's report which Director Donner clarified for him.

ITEM 9. OLD BUSINESS

9A. HORIZON, MERIT, USF AND MELCAT STATUS UPDATES

Director Donner reported that Merit is scheduled to do some updates for Whittemore.

9B. MILLAGE RENEWAL UPDATE

Director Donner let everyone know that the millage renewal passed and we are all very happy. There are write ups in both the Iosco and Arenac papers.

9C. SCHEDULE MILLAGE AD HOC COMMITTEE MEETING

Meeting tentatively scheduled for Tuesday August 16, 2022 at 2pm at the district office.

9D. SCHEDULE BUDGET COMMITTEE MEETING

Meeting tentatively scheduled for Tuesday August 23, 2022 at 3pm at the district office.

ITEM 10. NEW BUSINESS

10A. POLICY MANUALS-APPROVAL WITH REVISIONS

Van Brenk had a question on the dismissal policy. It was confirmed that if dismissal action was necessary the district director handles that. If the dismissal is of the district director then it is the board that handles it.

**Stock moved and Van Brenk seconded approval of the policy manual revisions. Motion carried.**

ITEM 11. ITEMS FOR NEXT AGENDA

L-4029 Millage Rate and Public Hearing  
Millage Revenue Sharing September Distribution  
2023 Budget  
Millage Ad Hoc committee report

ITEM 12. ADJOURNMENT

Chairperson Rockwell adjourned the meeting at 5:05 pm.

Respectfully submitted,

Cindy Waterstrat  
Recording Secretary