

**IOSCO-ARENAC DISTRICT LIBRARY
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

Place: Iosco-Arenac District Library Administrative Headquarters

Date: February 9, 2023

Present: Linda Eyer, Phyllis Klender, Sue Kingsbury, Thelma Van Brenk, Rick Rockwell, Dan Stock, Jennifer Donner and Diane Bushman

Absent: Jerry Brown and Carolyn Wright

ITEM 1. CALL TO ORDER

Chairperson Rockwell called the meeting to order at 4:32 p.m.

ITEM 2. APPROVAL OF THE AGENDA

Director Donner requested the addition of Item 10C. State Historical Newspapers Database.

Eyer moved and Klender seconded approval of the agenda, as amended. Motion carried.

ITEM 3. PUBLIC PARTICIPATION AND REPORTS FROM FRIENDS OF THE LIBRARY GROUPS

Kingsbury reported that Hot Reads for Cold Nights is going fine at the Tawas City Library.

ITEM 4. BOARD COMMENTS

Klender said that Ye Olde Courthouse in Omer is have a Junque Sale this weekend.

ITEM 5. APPROVAL OF THE MINUTES OF THE JANUARY 12, 2023 REGULAR MEETING

Van Brenk moved and Stock seconded approval of the minutes of the January 12, 2023 Regular Meeting. Motion carried.

ITEM 6. TREASURER'S REPORT

Klender moved and Eyer seconded approval of the January 31, 2023 Treasurer's Report. A roll call vote was taken as follows: Brown, absent; Eyer, aye; Rockwell, aye; Wright, absent; Stock, aye; Kingsbury, aye; Klender, aye; Van Brenk, aye. Motion carried.

ITEM 7. RATIFICATION OF BILLS

Kingsbury moved and Eyer seconded ratification of voucher #23-03 dated January 19, 2023 in the amount of \$28,903.71, voucher #23-04 dated February 2, 2023 in the amount of \$17,444.72 and voucher #23-05 dated February 16, 2023 in the amount of \$26,024.81. A roll call vote was taken as follows: Brown, absent; Eyer, aye; Rockwell, aye; Wright, absent; Stock, aye; Kingsbury, aye; Klender, aye; Van Brenk, aye. Motion carried.

ITEM 8. DIRECTOR'S REPORT

Director Donner reported that she finished her Internal Controls class. She will be participating in two upcoming webinars. She said that she is looking for non-profit organizations to take the computers that did not sell during the surplus sale. Rockwell noted that the circulation numbers are continuing to rise.

ITEM 9. OLD BUSINESS

9A. HORIZON, MERIT, USF AND MELCAT UPDATES

Director Donner said that she and John Cargo met with Keason Sanvordenker, our new Merit representative. She said that MelCat had updates to their software. She will be attending a VLC meeting next week and the topic of Horizon is on the agenda. It's possible that the Horizon update is finally going to be implemented.

9B. IMPROVED WORKFORCE AND EARNED SICK TIME UPDATE

Director Donner reported that this law did not go through, so there are no changes to the minimum wage and required sick leave time. There is currently no appeal in process, but it will probably be appealed to the Michigan Supreme Court in the future.

ITEM 10. NEW BUSINESS

10A. CHAIRPERSON APPOINTMENT OF COMMITTEES

Chairperson Rockwell said that the committee assignments would remain the same as last year.

10B. ADULT PROGRAM GRANT APPLICATIONS

Director Donner presented requests for Adult Program Grants. **East Tawas** - \$925 for “Up North in Michigan” program with Jerry Dennis on March 9, 2023 and \$695 for author Tracy Brogan on April 6, 2023. **Omer** - \$300 for Canoeing Wild Rivers with outdoor writer Cliff Jacobson on March 2, 2023. **Plainfield** - \$1,375 for Under the Radar Michigan-How It All Started with Tom Daldin and Jim Edelman on May 20, 2023. **Whittemore** – \$500 for Planning Your Garden with Karen Collins of the MSU Extension in April, 2023; \$700 for Fermented Foods with Sharon Morgan on June 8, 2023; and \$500 for Canning and Food Safety with Karen Fifield of the MSU Extension in August, 2023.

Klender moved and Kingsbury seconded approval of the adult program grants as follows: East Tawas for two programs totaling \$1,620, Omer for one program totaling \$300, Plainfield for one program totaling \$1,375, and Whittemore for three programs totaling \$1,700. A roll call vote was taken as follows: Brown, absent; Eyer, aye; Rockwell, aye; Wright, absent; Stock, aye; Kingsbury, aye; Klender, aye; Van Brenk, aye. Motion carried.

10C. HISTORICAL NEWSPAPERS DATABASE

Donner said that we received an advertisement about the State Historical Newspapers Database through ProQuest. She has requested information from them about the titles and dates of the newspapers included in this database and the cost of subscribing to it. She will keep the Board informed.

ITEM 11. ITEMS FOR NEXT AGENDA.

Delete: Improved Workforce and Earned Sick Time Update

Add: Acceptance of the Audit for Fiscal Year 2022

ITEM 12. ADJOURNMENT

Chairperson Rockwell adjourned the meeting at 5:00 pm.

Respectfully submitted,

Diane Bushman
Recording Secretary