

**IOSCO-ARENAC DISTRICT LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

Place: Iosco-Arenac District Library Administrative Headquarters

Date: February 8, 2024

Present: Phyllis Klender, Thelma Van Brenk, Rick Rockwell, Dan Stock, Susan Synowiec, Kari Besancon and Diane Bushman

Absent: Jerry Brown, Linda Eyer and Sue Kingsbury

**ITEM 1. CALL TO ORDER**

Chairperson Rockwell called the meeting to order at 4:53 p.m.

**ITEM 2. APPROVAL OF THE AGENDA**

Director Besancon requested that Item 10D: Discussion of Vision Statement be tabled.

**Klender moved and Synowiec seconded approval of the agenda, as amended. Motion carried.**

**ITEM 3. PUBLIC PARTICIPATION AND REPORTS FROM FRIENDS OF THE LIBRARY GROUPS**

Synowiec reported that the Whittemore Friends of the Library discussed the upcoming programs for this year. They talked about different ways to get more people in the library. Besancon added that they also talked about sending out newsletters and noted that they would not be able to use the District's patron database to get names and addresses. They would have to use a sign-up sheet that people would voluntarily give their name, address and/or email address. Besancon reported that the Friends of the East Tawas Library didn't have a quorum. They are trying to come up with ideas to get more participating members. They will again be sponsoring the bookmark contest for the students in 4<sup>th</sup> grade classes. The programs for the Cabin Fever series have already been set. Klender said that the Friends of the Mary Johnston Memorial Library are not meeting for the winter.

**ITEM 4. BOARD COMMENTS**

None

**ITEM 5. APPROVAL OF THE MINUTES OF THE JANUARY 11, 2024 REGULAR MEETING**

**Stock moved and Van Brenk seconded approval of the minutes of the January 11, 2024 Regular Meeting. Motion carried.**

**ITEM 6. TREASURER'S REPORT**

**Klender moved and Synowiec seconded approval of the January 31, 2024 Treasurer's Report. A roll call vote was taken as follows: Brown, absent; Eyer, absent; Rockwell, aye; Synowiec, aye; Stock, aye; Kingsbury, absent; Klender, aye; Van Brenk, aye. Motion carried.**

**ITEM 7. RATIFICATION OF BILLS**

**Synowiec moved and Klender seconded ratification of voucher #24-03 dated January 18, 2024 in the amount of \$28,272.73, voucher #24-04 dated February 1, 2024 in the amount of \$27,578.04 and voucher #24-05 dated February 15, 2024 in the amount of \$8,774.26. A roll call vote was taken as follows: Brown, absent; Eyer, absent; Rockwell, aye; Synowiec, aye; Stock, aye; Kingsbury, absent; Klender, aye; Van Brenk, aye. Motion carried.**

**ITEM 8. DIRECTOR'S REPORT**

Director Besancon reported that she completed the state aid report. She said that this year she was dealing with the final steps of COVID. It was noted that the Children's and Teen Coordinator's report

had disappointing numbers. It was agreed that, being they are on the front lines, branch employees have to be more involved in promoting programs and library events of all kinds.

ITEM 9. OLD BUSINESS

9A. HORIZON, MERIT, USF AND MELCAT UPDATES

Director Besancon said that BiblioCommons passed their first stress test. They are now looking at being up and running by April 1, 2024. Besancon said that the E-rate through USF has been approved for this year.

ITEM 10. NEW BUSINESS

10A. CHAIRPERSON APPOINTMENT OF COMMITTEES

Chairperson Rockwell said that the committee assignments would remain the same as last year.

10B. ADULT PROGRAM GRANT APPLICATIONS

Director Besancon presented requests for Adult Program Grants. **East Tawas** - \$545.10 for “Tattletale Sounds” with Ric Mixter on February 21, 2024; \$269.59 for “Facing Sunset” with author Patti Brehler on March 20, 2024; and \$661.32 for “Killer Women of Michigan” with author Tobin Buhk on April 24, 2024. **Whittemore** – \$1,000 for “Help Yourself to Optimal Health” with Sharon Morgan on May 14, 2024; \$400 for “Estates and Wills” with Shana Lahti, former Ogemaw County Probate Judge on June 7, 2024; and \$400 for “Mental Health” with Diane Pelts of AuSable Valley Mental Health in July, 2024. **Klender moved and Van Brenk seconded approval of the adult program grants as follows: East Tawas for three programs totaling \$1,476.01, and Whittemore for three programs totaling \$1,800. A roll call vote was taken as follows: Brown, absent; Eyer, absent; Rockwell, aye; Synowiec, aye; Stock, aye; Kingsbury, absent; Klender, aye; Van Brenk, aye. Motion carried.**

10C. GUIDANCE FOR DIRECTOR REPORT

Besancon requested guidance on what the Board is looking for in her reports to the Board. Rockwell said that they want to see the highlights of where she’s been and what she’s done. He said that she should not include staffing issues. Synowiec said that she would like to know Besancon’s goals for the District.

10D. DISCUSSION OF VISION STATEMENT

Tabled until the April 2024 meeting.

ITEM 11. ITEMS FOR NEXT AGENDA.

Add: Discussion of Vision Statement

ITEM 12. ADJOURNMENT

Chairperson Rockwell adjourned the meeting at 5:52 pm.

Respectfully submitted,

Diane Bushman  
Recording Secretary