

**IOSCO-ARENAC DISTRICT LIBRARY
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

Place: Iosco-Arenac District Library Administrative Headquarters

Date: October 12, 2023

Present: Susan Synowiec, Linda Eyer, Phyllis Klender, Sue Kingsbury, Thelma Van Brenk, Jerry Brown, Dan Stock, Kari Besancon and Diane Bushman

Absent: Rick Rockwell

ITEM 1. CALL TO ORDER

Vice-Chairperson Stock called the meeting to order at 4:30 p.m.

ITEM 2. APPROVAL OF THE AGENDA

Brown moved and Klender seconded approval of the agenda. Motion carried.

ITEM 3. PUBLIC PARTICIPATION AND REPORTS FROM FRIENDS OF THE LIBRARY GROUPS

Besancon reported that the Friends of the Robert J. Parks Library are a great group that will do anything for their library. They have a book club that's doing "Lessons in Chemistry" for their next book and volunteer for the librarian's events. They are currently trying to come up with different ways to support book sales. Besancon said that the Friends of the Whittemore Library, also a very active group, are planning for next year's programs. Synowiec said that the Whittemore Friends ordered 500 tootsie pops for the upcoming trunk or treat at the Whittemore Speedway. Kingsbury reported that the Tawas City Library Friends had election of officers. Eyer said that the Friends of the Mary Johnston Memorial Library discussed programs for next year, donated \$100 toward the Art Center's new screen, talked about donating for the 2024 Summer Reading Program, and will be doing quarterly drawings for seasonal baskets donated by Friends members. Klender reported that there were over 40 people at the History of the Soo Locks program. She said that it was an excellent program. Ric Mixer will be doing a Briny Depths program next Tuesday.

ITEM 4. BOARD COMMENTS

Kingsbury said that Tawas City is in the process of spending their excess millage money on outdoor interactive story boards and paths around the Clute figures in the little park next to the library. They will put in a (donated) gazebo with benches around it. When completed she is hoping that the Tawas City Library Friends can go to area schools to let people know that this family-friendly park is available. Stock said that on October 28, 2023 the Friends of the Genealogy Society are having a program with Bill Parsons talking about back stories when doing research and the history of the Pack House.

ITEM 5. APPROVAL OF THE MINUTES OF THE SEPTEMBER 14, 2023 REGULAR MEETING

Kingsbury moved and Synowiec seconded approval of the minutes of the September 14, 2023 Regular Meeting. Motion carried.

ITEM 6. TREASURER'S REPORT

Brown moved and Klender seconded approval of the September 30, 2023 Treasurer's Report. A roll call vote was taken as follows: Brown, aye; Eyer, aye; Rockwell, absent; Synowiec, aye; Stock, aye; Kingsbury, aye; Klender, aye; Van Brenk, aye. Motion carried.

ITEM 7. RATIFICATION OF BILLS

Kingsbury moved and Brown seconded ratification of voucher #23-28 dated September 28, 2023 in the amount of \$23,890.44, voucher #23-29 dated October 12, 2023 in the amount of \$19,815.38, and voucher #23-30 dated October 19, 2023 in the amount of \$18,667.60. A roll call vote was taken as follows: Brown, aye; Eyer, aye; Rockwell, absent; Synowiec, aye; Stock, aye; Kingsbury, aye; Klender, aye; Van Brenk, aye. Motion carried.

ITEM 8. DIRECTOR'S REPORT

Eyer and Kingsbury said that they watched the Public Libraries in Contentious Times video recommended by Director Besancon. They both found the topic and speaker interesting. Besancon said that some of the topics discussed were reconsideration of materials, copywrites and social media.

ITEM 9. OLD BUSINESS

9A. HORIZON, MERIT, USF AND MELCAT UPDATES

i. BiblioCommons to possibly replace Enterprise

Director Besancon reported that VLC is taking input from member libraries about changing the online catalog from Enterprise to BiblioCommons. She feels that is much more user friendly than Enterprise. VLC said that the first year would be free. Our District would have to pay about \$3,500 the second year and there is no guarantee as to the cost for subsequent years. Besancon said that if VLC does change, it won't start for about a year after it's approved due to massive file transfers. Klender said that she tried BiblioCommons on another district library's website and really likes it.

Klender moved and Van Brenk seconded to authorize Director Besancon to inform Valley Library Consortium that our District has approved the changeover to BibioCommons. A roll call vote was taken as follows: Brown, aye; Eyer, aye; Rockwell, absent; Synowiec, aye; Stock, aye; Kingsbury, aye; Klender, aye; Van Brenk, aye. Motion carried.

9B. REPORTS FROM COMMITTEES

i. Budget Committee

Besancon reported that the Budget Committee talked about fine/fee forgiveness. They discussed forgiveness of fines over 5 years old and up to \$25 over processing and collection fees. She said that when she ran a report using these numbers, there were about 1,500 patrons that would not qualify. She would like to have further discussion and maybe raise the dollar amount up to the price of one book plus processing/collection fees.

ii. Personnel/Policy Committee

Besancon said that she received a response from the attorney at Foster, Swift, Collins & Smith, PC. They believe that some of our policies are outdated. The attorneys feel that as far as a reconsideration policy, the complaining party should talk to the district director and the director would talk to the Board. Besancon would rather have a Reconsideration Committee consisting of the director, the District employee that placed the order for the book and two Board members. They would all meet with the complaining party and discuss the matter. All attendees would be required to have read the book. Klender and Eyer both liked this idea. Kingsbury suggested that maybe there should be two people from the community involved in this process, too.

9C. ADDITIONAL REQUEST FOR FUNDING FOR WHITTEMORE ADULT PROGRAM

Besancon said that the original request for the Fermenting Food program by the Friends of the Whittemore Library was for \$700. This is what was approved by the Board at the February 9, 2023 meeting. Their expenses exceeded the approved amount by \$129.60. Being that the expenses for their Canning program came in \$360.93 less than the approved grant amount, the Friends are requesting the additional \$129.60 for the Fermenting Foods Program.

Klender moved and Brown seconded to approve an additional \$129.60 payment to the Friends of the Whittemore Library to cover the actual expenses of their Fermenting Foods Program. A roll call vote was taken as follows: Brown, aye; Eyer, aye; Rockwell, absent; Synowiec, aye; Stock, aye; Kingsbury, aye; Klender, aye; Van Brenk, aye. Motion carried.

ITEM 10. NEW BUSINESS

10A. TCM Bank Visa

Director Besancon said that the current authorized business officers for our TCM Visa card are Jennifer Donner and Cindy Waterstrat. Being that these people no longer work for the District, she asked that the Board approve Besancon and Bushman as authorized business officers.

Brown moved and Synowiec seconded to appoint Kari Besancon and Diane Bushman as authorized business officers for TCM Bank. A roll call vote was taken as follows: Brown, aye; Eyer, aye; Rockwell, absent; Synowiec, aye; Stock, aye; Kingsbury, aye; Klender, aye; Van Brenk, aye. Motion carried.

10B. SNOW REMOVAL FOR HEADQUARTERS

Tabled until the November 2023 meeting.

10C. BOARD MEETING SCHEDULE FOR 2024

Kingsbury moved and Van Brenk seconded to approve the 2024 Board Meeting Schedule, as presented. Motion carried.

10D. BOARD MEMBER APPOINTMENT REQUESTS (STOCK AND ROCKWELL)

Director Besancon said that the terms of Stock and Rockwell will expire on December 31, 2023. Both Stock and Rockwell have agreed to stay for another term pending approval of their respective county's Board of Commissioners.

Kingsbury moved and Eyer seconded to authorize the District Director to write letters to Iosco and Arenac Counties requesting the reappointment of Dan Stock and Rick Rockwell, respectively. Motion carried.

ITEM 11. ITEMS FOR NEXT AGENDA.

Add: Snow Removal for Headquarters

ITEM 12. ADJOURNMENT

Vice-Chairperson Stock adjourned the meeting at 5:28 pm.

Respectfully submitted,

Diane Bushman
Recording Secretary